

# **IMPORTANT !!!**

## **2009-2010 ENROLLMENT REMINDERS !!!**

### **ALL ENROLLMENT IS DUE NOVEMBER 1ST**

WE ARE WORKING IN 4HPLUS ONLY THIS YEAR SO YOU WILL NOTICE THE ENROLLMENT FORMS LOOK VERY DIFFERENT. PLEASE NOTE THE FOLLOWING REMINDERS:

#### **Information for All Parents and Members:**

- We know that grades, birthdates, and years in 4-H did not always go forward – PLEASE CHECK THESE VERY CAREFULLY. Corrections in red pen would be very helpful.
- Be sure to check all email addresses to be sure they are current.
- No 4-H member enrollment forms accepted without signed parent consent on enrollment form. They will be returned. DO NOT FAX FORMS IN – THEY WILL NOT BE ACCEPTED - WE NEED ORIGINALS WITH SIGNATURES.
- No leader enrollment forms accepted without signature on bottom of form for Volunteer Behavior Expectations portion. This takes the place of the previous yellow separate form that is needed every year. If they are not signed they will be returned.
- Enroll ALL parents who are leaders, activity leaders, committee members, and volunteers. We should give them credit for service and they need to be enrolled for the Youth Protection Program. Committee codes are on page 29 of the 2008-2010 Project Guide. Committee member labels for correspondence are generated from the leader enrollment form. Remember: all new volunteers must go through the Youth Protection Program before they are actually active. Watch the Informant for trainings or call the office to schedule an appointment at 273-6781.

#### **Below Information for Club Leaders and or/Enrollment Coordinator**

- We will make copies of enrollment forms for your records.
- If you could put your enrollment in alphabetical order it would be greatly appreciated!
- Remember to assign an enrollment coordinator for your club and to call for questions regarding enrollment. Each club should have one enrollment coordinator who will complete the forms and return all to UWEX office.

**THANK YOU for YOUR EXCELLENT EFFORTS TOWARD PERFECTION!!!**